



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

April 23, 2021

RE: Addendum #1: IFB#04272021 – **John P. Freeman OS Marquee Sign**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated April 9, 2021. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1: COMMENTS

Please note that **Section 12.0 Bid Opening**, paragraph 2 - All bids shall be publicly opened by the Procurement Services Office at **160 S. Hollywood St., Memphis, TN 38112**.

Item #2: Questions & Responses

Question #1

1. Part II: General Terms and Conditions, 2.0 Term of Agreement, page 4.

- Explain the following statement, “The anticipated terms of this contract shall be (1) year(s).” What specifically about the contract is covered for one year? What happens if there is a breach?
- “Estimated start time is 5/14/2021” is noted. Provide the current estimated start date for the project.
- “Final completion date . . . 3/29/2021. Provide the current estimated date for completion.

Response

- **This is general contract terms. The anticipated terms of the contract are in the next two bullet points.**
- **Estimated start time should be approximately 5/14/2021 or the day the awarded bidder receives their fully executed Facilities Services Agreement contract.**
- **Final completion date should be when work is completed or no later than 6/17/2021.**

Question #2

- “Bidder must be able to complete the project on or before June 17, 2021.” Can additional time be requested to complete the project due to inclement weather and circumstances beyond control of the Contractor? Will the completion date be modified based on the bid award date? How many days are allotted for completing the project? Is June 17, 2021 the correction completion date?
- Explain the following statement, “Pricing shall remain firm for the initial term of the agreement.” What is specific pricing is being referenced?

Response

- **Completion date should be no later than 6/17/2021.**
- **Specific pricing is what you bid for materials, fees, electrical, etc., as listed on the Pricing Sheet.**

Question #3

- Should the replacement marquee be installed logistically where the old marquee currently exists?

Response

- **The location will be the same if the United Development Code (UDC) permits it to. If so, the pipe and foundation can stay but a pedestal the same size as the sign will probably be required.**

Question #4

- Part 1 General, 1.1 E. Summary annotates, the dimensions for the pole connected to the sign; however, no specific dimensions for the marquee replacement sign are provided. Provide the dimensions for the marquee replacement sign. Should the dimensions of the sign increase and the height of the pole jacket be combined? Should the height of the pole and sign total dimensions exceed 7'6"?

Response

- **Please see full specifications below:**

LED Marquee Specifications

- Full Color
- 15mm Pitch (minimum)
- 40x160 Matrix (minimum)
- 2' tall x 8' wide x 24" deep (minimum)
- Cloud Based Software
- 4G Connection with Lifetime Service Plan
- FCC Compliant and UL 48 Approved
- No LED Signs behind Plastic Face

ID Cabinet Specifications

- 2' tall x 8' wide x 24" deep
- Reverse Print Polycarbonate faces
- LED Lighting
- Photocell Sensor
- No Aluminum Extrusion Allowed

Pedestal Specifications

- 8' tall x 8' wide x 24" deep
- .063 Aluminum
- Internal Steel Support Structure Per Engineering requirements for local code

Question #5

- “Pole jacket shall include vinyl graphics with a minimum of (4) colors.” What four colors should be provided?

Response

- **Check with the school, as each one has their own colors and logos.**

Question #6

- The document outlines “Lamps are . . . T-12 fluorescents.” Can a LED T8 lamps with a driver be used instead of T-12 fluorescents and ballast? Mercury is used in the T-12 fluorescents. “Option C . . . Tekstar Digital . . .” Can the Optech brand be used to replace the Tekstar product? Are there any other approved brands? Please provide them.

Response

- **Please refer to “Response” to Question #4. Quote the materials you would be installing.**

Question #7

- The document outlines “Lamps are . . . T-12 fluorescents”. .” Can a LED T8 lamps with a driver be used instead of T-12 fluorescents and ballast? Mercury is used in the T-12 fluorescents.

Response

- **Please refer to “Response” to Question #4. Quote the materials you would be installing.**

Question #8

- The document notes, “The Contractor shall conduct minimum of a one-hour class with SCS. . . upon completion of installation. Provide more details outlining the type of information that the Contractor should present.

Response

- **Instruct the school staff on how to operate the cloud-based software.**

Question #9

- As a replacement for WiFi installation, can a cellular modem be used?

Response

- **Cloud-based software is part of the specifications.**

Question #10

- Describe the landscaping requirements and if an irrigation plan needed.

Response

- **Landscaping per local zoning code must be included.**

Question #11

- Page 6 notes, “15.0 Insurance, Failure to provide the required insurance coverage. . . described in Appendix E when the bid is submitted. . . my result in rejection of your bid as being non-responsive.” Appendix E in the IFB is the “Pricing Confirmation” document. Can you provide information regarding the insurance requirements?

Response

- **Please disregard 15.0 Insurance on page 6 and refer to 13.0 Insurance section beginning on page 29 of the IFB.**

Thank you,
Procurement Services.